



IBI Business Partner Security Assessment Questionnaire

Company Name: _____

Address: _____

Website _____

Type of business: _____

Respondent's Name: _____

Respondent's Phone Number: _____

Respondent's E-mail Address: _____

Date: _____

C-TPAT Status:

Have you applied for membership to C-TPAT Yes No

Are you a member of the C-TPAT Yes No

If yes, please provide your SVI number _____

Comments: _____

If your company is a member of C-TPAT, that is sufficient. If you answered No to this section, please complete the remainder of the form. Thank you very much for your response.



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FOR NON C-TPAT COMPANIES

Procedural Security:

Are procedures in place for maintaining accuracy of information received? Yes No

Are procedures in place for reporting shortages and overages to Customs? Yes No

Are procedures in place for reporting suspicious or illegal activities to law enforcement agencies? Yes No

Are procedures in place for safeguarding computer access and information? Yes No

Personnel Security:

Are procedures in place for the screening of prospective employees and verification of employment applications? Yes No

Are periodic background checks or other tests conducted? Yes No

Education and Awareness:

Do you provide security awareness training to employees Yes No



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Procedural Security pertaining to Physical Handling of Freight:

- | | | |
|---|-----|----|
| Are procedures in place for protection against introduction, exchange, or loss of any material? | Yes | No |
| Is there a designated security officer at each location to supervise introduction/removal of cargo? | Yes | No |
| Are procedures in place for controlling access to the shipping, loading dock and cargo areas? | Yes | No |
| Are procedures in place for security of land carrier conveyances (i.e. trucks and vans) including securing all internal/external compartments and panels and including physical search of all readily accessible areas? | Yes | No |
| Are procedures in place for reporting cases in which unmanifested materials, or signs of tampering, are discovered? | Yes | No |

Physical Security:

- | | | |
|--|-----|----|
| Are all buildings constructed to protect against outside intrusion, with locking devices and adequate lighting inside and outside? | Yes | No |
| Are procedures in place for segregation and marking of international, domestic, high-value, and dangerous goods cargo? | Yes | No |
| Are communications systems in place for contacting internal security personnel or local law enforcement? | Yes | No |



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Are you a participant in any of the following U.S. government programs?

Customs-Trade Partnership Against Terrorism (C-TPAT)	Yes	No
Free and Secure Trade Program (FAST)	Yes	No
Carrier Initiative Program (CIP)	Yes	No
Business Anti-Smuggling Coalition (BASC)	Yes	No

Questions are based on guidelines obtained from US Customs and Border Protection. Thank you very much for your cooperation, your response is greatly appreciated.